



October 7, 2019

Addendum 1
ITB-COT 19-45
Niles Barnard Renovation
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To All Bidders:

Please be advised that as a result of the Mandatory Pre-Bid Meeting conducted on Monday, October 7, 2019 at 2:30 PM EST the Purchasing Department for the City of Troy authorized the following clarification(s) and or change(s) to the specifications for ITB-COT 19-45, NILES BARNARD RENOVATION. The clarification(s) and or change(s) will be considered an integral part of the original proposal document. The Pre-Bid Meeting was conducted at the Niles Barnard House, located at 60 W. Wattles Road, Troy, MI 48085.

Items from the bid documents to be aware of and should be REVIEWED:

- Bid Opening date and time Thursday, November 7, 2019, at 10:00 AM E.S.T.
- When submitting bids, mark Envelopes with the Bid Number, Name, and the Opening Date. Bids shall be submitted to the City Clerk's Office located in City Hall.
- A cashier's check, certified check, or money order to the City of Troy **in the amount of \$10,000.00 must accompany the bid to insure the bid.** Unsuccessful bidders will have their bid surety returned after bid award. Upon award to the successful bidder, the bid deposit will be retained as a performance surety until successful completion and installation of all the contract requirements. **BID BONDS ARE NOT ACCEPTABLE.**
- All bidders are required to examine the site to determine the amount of work to be done in accordance with the bid specifications by attending the Mandatory Pre-bid Meeting that was scheduled for Monday, October 7, 2019 at 2:30 PM EST LOCATED AT the Niles Barnard House as detailed. An opportunity to inspect the site was provided during the Pre-bid Meeting.
- For *ADDITIONAL INFORMATION* or specific procurement questions concerning this project, please contact MaryBeth Murz at m.murz@troymi.gov.
- For *SPECIFIC QUESTIONS* concerning the project, contact Christopher Ozog, Project Manager at 734 466-4475 or Christopher.ozog@ohm-advisors.com.
- **COMPLETION SCHEDULE:** The designated City representative shall approve the work schedule prior to the start of the project. His/her decision as to acceptability shall be deemed in the City of Troy's best interest. The City of Troy is the only party to this contract that may authorize amendment of this schedule. The entire project must be completed by JUNE 30, 2020.
- *FINAL PAYMENT* only after final inspection by the City of Troy and acceptance of all work performed.
- *INSURANCE:* If awarded - Insurance needs to be submitted to the City's Purchasing Manager, and approved before work can begin.
- *SPECIFICATIONS:* As detailed.

Attendance at the Pre-Bid Meeting was **mandatory**, everyone signed in. The following Companies were represented and in attendance:

Cedroni Associates, Inc.
Frank Rewold & Sons
Mihm Enterprise
C. E. Gleeson Contractors
N.A.C.E.
Polymath Development
Usztan, LLC

Amatis Controls
Marsh Constuction
D & S Contractors
LGK Building
Quadrants Development, LLC
The Alan Group
Elgin Builders, Inc.

Introduced: MaryBeth Murz, Purchasing Manager, City of Troy
Kurt Bovensiep, Public Works Director
Dennis Trantham, Facilities & Grounds Operations Manager, City of Troy
Joe LaGarde, Division Supervisor-Facilities, City of Troy
Christopher Ozog, Project Manager, OHM Advisors

Clarifications were discussed as follows:

- Sealed bids for the **NILES BARNARD HOUSE RENOVATION** project will be received by the City of Troy at the Clerk's Office, 500 West Big Beaver, Troy, Michigan 48084, until **10:00 AM, Local Time, on Thursday, November 7, 2019**, at which time the bids will be publicly opened and read at City Hall in Conference Room C.
- **COMPLETION SCHEDULE:**
The work shall commence upon City Council Approval. A preliminary work schedule is attached as reference. A final construction schedule shall be developed by the awarded contractor and shall be included in the bid response for reference by the City of Troy. The designated City representative shall approve the work schedule prior to the start of the project. His/her decision as to acceptability shall be deemed in the City of Troy's best interest. The City of Troy is the only party to this contract that may authorize amendment of this schedule.

Substantial Completion Date: MAY 29, 2020.

Final Completion Date: JUNE 30, 2020.

- MaryBeth Murz, Purchasing Manager gave an overview of the Instructions to Bidders and the requirements for bid submission. There were no questions pertaining to the requirements for Bid Submission.
- The Invitation to Bid, Specifications and all Drawings are available on the MITN website.
- Addendums as necessary will also be posted on the MITN website.
- Christopher Ozog, Project Manager, OHM –Advisors requests that potential bidders use the Request for Information Form which was provided in the bid documents.
- The intent of the Niles Barnard Renovation includes repairs, aesthetics and the finishes selected to maintain the historic integrity and nature of the structure.

- The Scope of Work was reviewed and includes the existing exterior to be re-done, painted with three (3) new landings. The City will complete the exterior civil work and final grading.
- Parking is limited. An attachment is included with this Addendum which details the limits of contractor site access.
- It is the awarded bidder's responsibility to coordinate construction schedule with the Troy Historic Village Museum in order to accommodate any scheduled events.
- A lead/asbestos report is included in the bid documents.

I, the undersigned bidder, have read this Addendum 1 and have integrated the clarification(s) and or change(s) into the *Bid Proposal and Specifications* for **ITB-COT 19-45, NILES BARNARD HOUSE RENOVATION**. All other items in the original bid proposal remain the same. This Addendum 1 should be attached to the top of the Bid Proposal packet at the time of submission, on or before **Thursday, NOVEMBER 7, 2019 at 10:00 AM EST** in the office of the City Clerk.

COMPANY: _____

NAME OF AUTHORIZED COMPANY REPRESENTATIVE: _____

SIGNATURE: _____

ADDRESS: _____

DATE: _____



LIMITS OF CONTRACTOR SITE ACCESS